



Building a Better World
for All of Us®

May 12, 2020

RE: City of Montgomery, Minnesota
2020 Street Improvement Project
SEH No. MONTC 152695 7.00

To Residents/Property Owners:

This letter is being sent to inform you of the proposed construction activity for the 2020 Street Project, (see enclosed map). Many of you may have attended meetings regarding this street improvement project.

First we would like to apologize for the long delay in getting information out to you. The project was bid on March 6th and the contract was awarded on March 16th. However, there have been a few distractions that have taken place since then. The contractor (Nielson Blacktopping and Concrete, of Kasota, MN) was also bidding other work and finalizing their early season project schedules before they could commit to a schedule for this project.

The contractor, Nielsen Blacktopping & Concrete, Inc., of Kasota, Minnesota, tentatively plans to begin work on this project beginning the week of June 15th (weather dependent). They tentatively plan to start with select concrete curb removals and repairs along with drain tile installation at select locations. **NOTE: This project is NOT a full disruptive reconstruction project, rather it is a simpler pavement rehabilitation project with some minor utility work. Access issues should be relatively minor.**

SEH serves as the consulting city engineer for the City of Montgomery. During construction of this project, SEH will provide a Resident Project Representative (RPR) to be on the project site as a liaison between the City, the contractor, and the residents. This individual will oversee construction of the project on behalf of the City and will also be available to answer questions and address concerns of the residents. **I want to take this opportunity to introduce you to Dominic Metzger. Dominic will be the RPR assigned to this street improvement project. Dominic will be your first point of contact at the construction site. If you have questions or concerns, please reach out to Dominic at: 507.514.7312 or dmetzger@sehinc.com.**

As work progresses, we will provide periodic future Project Updates to keep you informed during the project. **Not all updates may be mailed, however all updates can be found on the City of Montgomery website under Public Works - Streets & Parks, 2020-2030 Road Program, 2020 Street Improvement Project (<https://www.cityofmontgomerymn.com/2020-2030-road-program/pages/2020-street-improvement-project>).** The first edition of the Project Update is included with this letter. Please note Dominic's and my contact information on the left side of the newsletter and retain this for your use. **If you are interested in receiving future Project Updates by e-mail, please send your name, property address, and e-mail address to Julie Brinkman at jbrinkman@sehinc.com.**

If any future updates are sent by mail, they will be tri-folded and not be mailed in an envelope. Please watch your mail for them. In the meantime, we have included a few Frequently Asked Questions on the next few pages.

If you have any questions or concerns, please don't hesitate to contact Dominic or me.

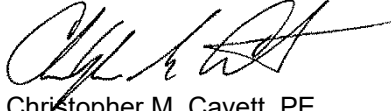
Engineers | Architects | Planners | Scientists

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SEH is 100% employee-owned | sehinc.com | 507.388.1989 | 877.316.7636 | 888.908.8166 fax

Resident/Property Owner
May 12, 2020
Page 2

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.

A handwritten signature in black ink, appearing to read 'Cavett', with a stylized flourish at the end.

Christopher M. Cavett, PE
Project Manager/City Engineer
(Lic. MN)

jb

Enclosures

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FREQUENTLY ASKED QUESTIONS

1. ***How will my garbage and mail services be affected?***

Mail: If you have mail delivery to a mailbox at the curb, it is likely not going to be affected due to the nature of the work on this project. If the postal carrier determines there is an issue, your mail delivery could move to an alternative location during the project. We will be in contact with the postal service to establish a plan for those homes affected within the project area. The post office will inform you of any changes.

If you have an individual mailbox at the street that needs to be moved, it will be removed by the contractor and placed next to your home for storage during the project. Upon completion of the project, those mailboxes that required temporary relocation will be reset and mail service to your home will resume. NOTE: If it is determined that the existing mailbox support is in poor condition and will not withstand snowplowing activities, you will be notified of a need to replace the support before it will be reinstalled.

Garbage: We will also notify and meet with the rubbish hauler that collects in the project area. Your garbage hauler should be able to pick up your garbage and recycling on the normal pickup day(s). If they are unable to pick up the garbage, the contractor will be responsible for its removal or bringing cans to a location that can be retrieved by the hauler and returning them again to your home.

2. ***What will happen with shrubs, rock gardens, and other landscaping within the street right-of-way?***

The City's rights-of-way for these neighborhood streets may vary from street to street. In most cases, the right-of-way includes the boulevard that extends approximately 10 to 15 feet beyond the edge of the roadway (or 30 or 33 feet from the center of the street).

Landscaping and irrigation systems that are within the right-of-way and the construction limits could be at risk and may need to be removed or salvaged by the homeowner prior to construction. Please contact the RPR if you have questions about such items in the ROW.

3. ***What about my lawn irrigation, pet containment or yard lighting systems?***

These are considered private utilities and the property owner is responsible for locating, maintenance, protection, and relocation to accommodate street construction within the public right-of-way. **Please notify the RPR of any such facility prior to construction to avoid conflicts. Such notification does not relieve you of your responsibility to locate and protect your private utility. These systems should be flagged, marked, and relocated if necessary. NOTE: Damage to any of these systems caused by failure to locate them is the property owner's responsibility.**

4. *Will there be times when I will be unable to use my driveway?*

Generally speaking, most people will have access to their driveways most of the time. The exception might be for a short period of time during the installation of drain tile or for the removal and replacement of the curb or driveway if necessary in front of your home.

If there are any properties where access will provide challenges at times, the contractor and the RPR will work with you to provide some reasonable accommodation. **If you have special needs, please contact us.**

During most of the utility work, you should have access to your driveway between 7 p.m. and 7 a.m. The exception will occur when concrete curb and gutter, pavement, or driveways are placed in front of some of the homes. It takes approximately 7 days for the concrete to cure to the proper strength. During this time, those residents will be required to park elsewhere, typically in the street or on a side street. Future Project Updates will keep you informed as those times and limitations.

5. *Will I be without water during the project?*

No. At this time, there is no work planned on the water system. If something unforeseen needs to take place with the water system, you would receive notice of any shut-downs.

6. *When will the work start and be completed?*

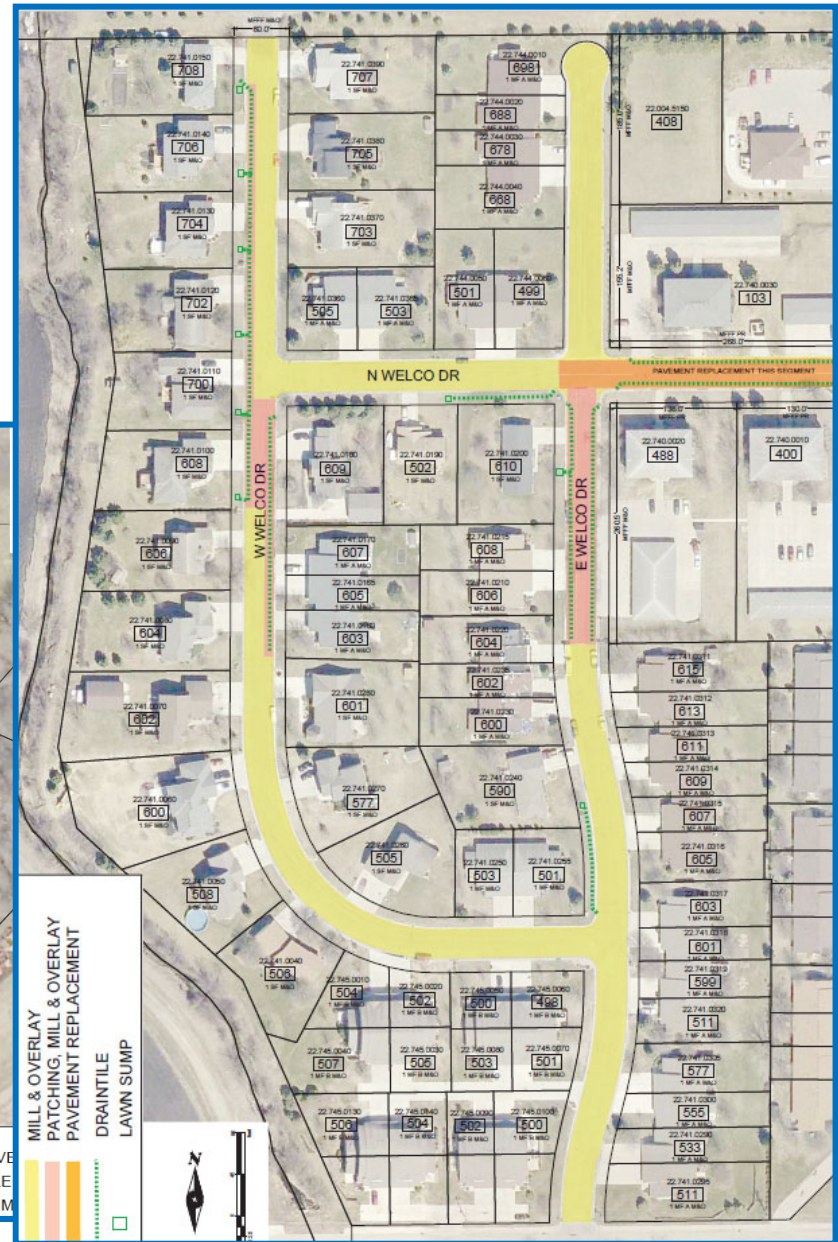
While it is still early in the season and contractor and subcontractor schedules are still being finalized, the contractor is tentatively scheduled to start work on June 15th. Based on the construction phasing of work as described below, all work would be expected to be completed by early-August. As the project start date approaches and work is started, the exact completion schedule will be easier to forecast. Note: the work on this project will not be continuous, rather phased by the different types of work. There will be periods of times no work will take place until the next phase of work is scheduled.

7. *What type of work will be done and how long will it be phased?*

The initial curb and catch basin repair, drain tile and turf restoration (seeding) work is expected to take in a period of approximately 3 weeks. That work could potential sit completed for a few additional weeks before the paving preparation (milling/reclaiming) and the paving work is completed. The paving preparation and paving work is likely to be completed in the matter of only a few actual work days, but may take place during a 1 to 2 week window of time.

8. *I'd like to have my driveway replaced this summer. Is that work the contractor would do?*

You are certainly welcome to contact the contractor to see if they would provide a quote to do such work. Any private driveway work would be a separate arrangement between you and the contractor. NOTE: a decision to do such work, needs to be decided ASAP.

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2020 Street Improvement Project Montgomery, Minnesota

Project Update



MONTC 152695

Project Contacts

SEH (Engineer)

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Project Manager/City Engineer
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Contractor

Nielsen Blacktopping, Inc.
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Kasota, MN 56050
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City of Montgomery

210 Ash Avenue SW
Montgomery, MN 56069
507.364.8888

Brian Heck
City Administrator

Chris Roemhildt
Public Works Supervisor

Shane Oksanen
Public Utilities Supervisor

May 12, 2020 | Project Update No. 1

This letter is being sent to inform you of construction activity on the above-referenced project.

A start date for street construction has tentatively been set for the week of June 15, 2020. The contractor will likely begin by mobilizing equipment and materials, and installing erosion control and traffic control at the same time.

While that tentative start date is still a month out, we would expect the contractor to begin with select repairs of catch basins and concrete curbs which are badly damaged, heaved, or settled. Most of the curb repairs were marked last fall. If the curb or apron at the end of your driveway is planned for replacement, there will be a period of time (typically 1 week while the concrete cures) that you will be asked to park in the street. There are a few select locations where drain tile is proposed to be installed along the edge of the street. There may be some minor, short-term disruption as that drain tile work is being completed also.

After the curb repairs, catch basin repairs and drain tile work are complete, the contractor will complete the turf restoration (seeding) of areas where turf was disturbed during drain tile installation or curb repairs. The above described work is expected to take approximately 3 weeks to complete.

After the above described work is complete, the contractor will be ready to prepare for the resurfacing/paving of the streets. **HOWEVER, PLEASE NOTE: based on the contractor's current schedule, there is a chance that the above described work will be completed in early-July, but that the paving work may not be done until the first-week of August.** Disruption will be nearly non-existent during this period. As soon as a paving schedule is firmed up, a new project update will be sent out providing information about the final paving work. Please look for future updates.

This is also the time to remind everyone that anything within the public right-of-way (typically 33 feet from road centerline) could be in jeopardy of being damaged and/or removed. This includes landscaping, irrigation or pet containment systems, etc. Those systems are considered "private" facilities. Locating them and marking them in and near the right-of-way is the property owner's responsibility. It would be helpful for those of you who have irrigation or pet containment systems to contact me so that we are made aware of them. **Any damage to those systems as a result of failing to locate and mark them will be the property owner's responsibility.**

If you are interested in "saving a stamp" and receiving future Project Updates more promptly via e-mail, please send your name, property address, and e-mail address to Julie Brinkman at jbrinkman@sehinc.com.

(Continued on Back)

If you have any questions or concerns, either now or as the project progresses, feel free to contact me or City Engineer/Project Manager Chris Cavett. I look forward to meeting you on the project.

Dominic Metzger, Resident Project Representative
507.514.7312

Short Elliott Hendrickson Inc.
11 Civic Center Plaza, Suite 200
Mankato, MN 56001-7710



Project Update

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