



March 24, 2021

RE: City of Montgomery, Minnesota  
2021 Street and Utility Improvement Project  
SEH No. MONTC 154706 71.00

Dear Resident/Property Owner:

This letter is being sent to inform you of the proposed construction activity for the 2021 Street and Utility Improvement Project (see enclosed map). Many of you may have attended meetings regarding this street and utility improvement project.

The project was bid on February 5, 2021. There were 14 bidders, and the contract was awarded on February 16th. The contractor, BCM Construction, Inc., of Faribault, Minnesota, tentatively plans to begin work on this project the week of April 5th with Tree Removals. The first of the utility work will begin on North Circle Drive the week of April 26th (weather dependent). The contractor tentatively plans to start with construction on the west end of North Circle Drive, near West Circle Drive. Work will progress east from there, first with sanitary sewer, then water main, followed by storm sewer construction and ending with road construction.

SEH serves as the consulting city engineer for the City of Montgomery. During construction of this project, SEH will provide a Resident Project Representative (RPR) to be on the project site and will serve as a liaison between the City, the contractor, and the residents. This individual will oversee construction of the project on behalf of the City and will also be available to answer questions and address concerns of the residents.

**I want to take this opportunity to introduce you to Doug Maeder. Doug will be the RPR assigned to this street improvement project. Doug will be your first point of contact at the construction site. If you have questions or concerns, please reach out to Doug at 320.552.0938 or [dmaeder@sehinc.com](mailto:dmaeder@sehinc.com).**

As work progresses, we will provide regular Project Updates to keep you informed during the project. **Note: Most project updates will NOT be mailed, so stay informed by text message notifications and/or by email:**

- **Text Notifications:** Stay informed by signing up to receive construction news and project updates by text message by texting **MONTY2021** to the number **833.709.1208**.

**OR**

- **Email:** If you are interested in receiving future Project Updates by email, please send your name, property address, and email address to Julie Brinkman at [jbrinkman@sehinc.com](mailto:jbrinkman@sehinc.com).

**All updates can also be found on the City of Montgomery website on the 2021 Street Improvement project webpage. Simply do a web search for “Montgomery 2021 Street Project”.**

If you do not have access to email or text messaging and need to have hardcopy updates mailed to you, please contact City Hall at 507.364.8888 and provide your name and address for future mailings.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 11 Civic Center Plaza, Suite 200, Mankato, MN 56001-7710

507.388.1989 | 877.316.7636 | 888.908.8166 fax | [sehinc.com](http://sehinc.com)

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The first edition of the Project Update is included with this letter. Please note Doug's and my contact information on the left side of the newsletter and retain this for your use.

If any future updates are sent by mail, they will be tri-folded and not be mailed in an envelope. Please watch your mail for them. In the meantime, we have included a few Frequently Asked Questions on the next few pages.

If you have any questions or concerns, please don't hesitate to contact Doug or me.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.

A handwritten signature in black ink, appearing to read 'Cavett' with a stylized flourish at the end.

Christopher M. Cavett, PE  
Project Manager/City Engineer  
(Lic. MN)

jb  
Enclosures



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for All of Us®

## FREQUENTLY ASKED QUESTIONS

### 1. How will my mail and garbage services be affected?

Mail: Interestingly there is a variety of walking delivery routes and curb side mailboxes. We are in communication with the Post Office and more details will be provided with upcoming updates as to how postal delivery will continue for the project as the project moves into different phases in the neighborhood.

Garbage: We will also notify and meet with the rubbish hauler that collects in the project area. Your garbage hauler should be able to pick up your garbage and recycling on the normal pickup day(s). If they are unable to pick up the garbage at the end of your drive, the contractor will be responsible for bringing cans to a location that can be retrieved by the hauler and returning them again to your home or be responsible for its removal.

### 2. What will happen with shrubs, rock gardens, and other landscaping within the street right-of-way?

The City's rights-of-way for these neighborhood streets may vary from street to street. In most cases, the right-of-way includes the boulevard that extends approximately 15 feet beyond the edge of the roadway (or 30 feet from the center of the street). **Landscaping and irrigation systems that are within the right-of-way and the construction limits will be at risk and may need to be removed or salvaged by the homeowner prior to construction. Please contact the RPR if you have questions about such items in the right-of-way.**

### 3. What about my lawn irrigation, pet containment or yard lighting systems?

These are considered private utilities and the property owner is responsible for locating, maintenance, protection, and relocation to accommodate street construction within the public right-of-way. **Please notify the RPR of any such facility prior to construction to avoid conflicts. Such notification does not relieve you of your responsibility to locate and protect your private utility. These systems should be flagged, marked, and relocated if necessary. NOTE: Damage to any of these systems caused by failure to locate them is the property owner's responsibility. These systems can also easily be damaged by the gas, electric, telephone or cable companies doing work in the public right-of-way.**

### 4. Will there be times when I will be unable to use my driveway?

Yes. During the installation of the sewer, water, and storm sewer, or the reconstruction of a driveway, there will be times during the days when you will **NOT** have access to your driveway and will need to park on the street, or around the corner, or at a neighbor's. Again, this is a big project, and the work will generally be confined to a few blocks. Stay abreast of what is happening on your block and in front of your home and when you might need to make provisions to park elsewhere. Contact Doug with questions.

If there are any properties where access will provide challenges at times, the contractor and the RPR will work with you to provide some reasonable accommodation. **If you have special needs, please contact us.**

During much of the utility work, you should have access to your driveway between 7 p.m. and 7 a.m. The exception will occur when concrete curb and gutter, pavement, or driveways are placed in front of some of the homes. It takes approximately 7 days for the concrete to cure to the proper strength. During this time, those residents will be required to park elsewhere, typically in the street or on a side street. Future Project Updates will keep you informed as those times and limitations.

**5. Will I be without water during the project?**

There may be a few brief times (typically less than 4 hours) that water may be turned off to cut in the new water mains or replace valves. You will receive notice of those shut-downs.

During water main construction, your property will need to be connected to a temporary water line during the duration of the water main work on your block. The temporary water line will be connected to your home at the outside faucet. This will provide your home with city water until the new mains are completed, tested, and back in operation.

**6. When will the work start and be completed?**

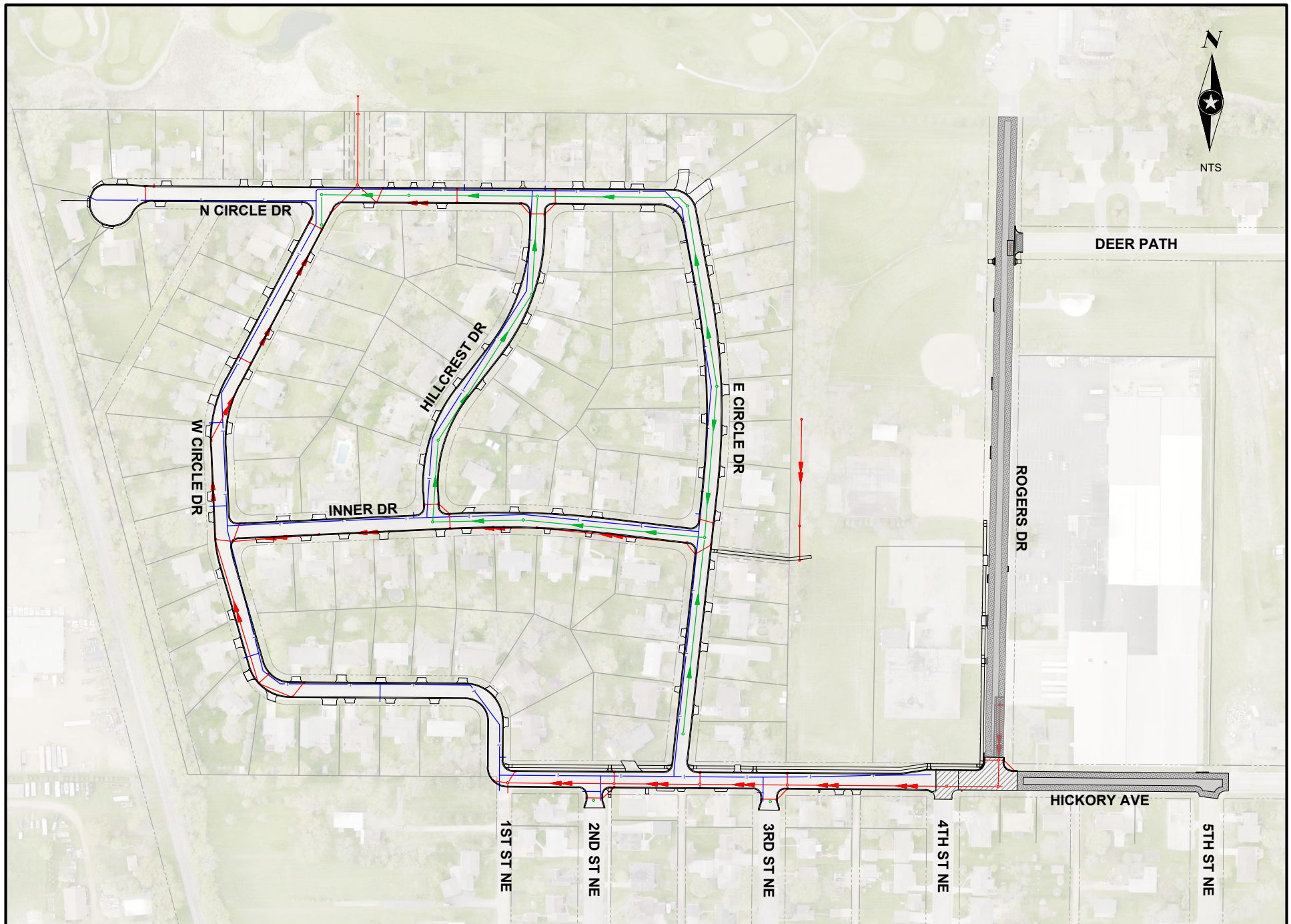
While it is still early in the season and contractor and subcontractor schedules are still being finalized, the contractor is tentatively scheduled to start work with tree removal the week of April 5th, and with the removals on North Circle Drive the week of April 26th. CenterPoint Energy tentatively plans to begin gas main replacement work the week of April 12th, and their work is expected to take place throughout the neighborhood.

**7. What type of work will be done and how long will it be phased?**

More details on phasing and estimated dates by phase will be provided with future updates, but generally speaking, the work will begin the week of April 26th on Phase 1 (North Circle Drive) and progress east into Phase 2 (East Circle Drive) by mid-June. More details pending with next update. Order of construction will vary some street-to-street, but is generally sanitary sewer construction, water main construction, storm sewer construction, followed up by road construction and boulevard restoration. Expect work in each phase to last about 8 weeks (+ or -) from removals until first layer of pavement is down.

**8. I'd like to have my driveway replaced during the project. Is that work the contractor would do?**

You are certainly welcome to contact the contractor to see if they would provide a quote to do such work. Any private driveway work would be a separate arrangement between you and the contractor. NOTE: a decision to do such work needs to be decided in advance of work beginning on your street. (Pay attention to phasing and schedule).



NTS



FILE NO.  
MONTC 154706

DATE:  
3/24/2021

## 2021 MONTGOMERY SUIP LOCATION MAP

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OF 1



## 2021 Street and Utility Improvement Project Montgomery, Minnesota

# Project Update



MONTC 154706

### Project Contacts

#### SEH (Engineer)

11 Civic Center Plaza  
Suite 200  
Mankato, MN 56001

#### Doug Maeder, RPR Cell: 320.552.0938

[dmaeder@sehinc.com](mailto:dmaeder@sehinc.com)

Chris Cavett, PE (Lic. MN)  
Project Manager/City Engineer  
877.316.7636  
507.237.8381  
Cell: 507.327.3812  
[ccavett@sehinc.com](mailto:ccavett@sehinc.com)

#### Contractor

BCM Construction, Inc.  
15760 Acorn Trail  
Faribault, MN 55021  
Office: 507.333.1155

#### City of Montgomery

210 Ash Avenue SW  
Montgomery, MN 56069  
507.364.8888

Brian Heck  
City Administrator

Chris Roemhildt  
Public Works Supervisor

Shane Oksanen  
Public Utilities Supervisor

March 24, 2021 | Project Update No. 1

This letter is being sent to inform you of construction activity on the above-referenced project.

A start date for beginning tree removal is set for the week of April 4, 2021. CenterPoint Energy expects to begin gas main replacement work the week of April 12th.

The start of the street and utility work in Phase 1 (North Circle Dr.) has tentatively been set for the week of April 26th. This is a big project so much of the project area will not see any construction work until much later in the season. The contractor has proposed to start the week of April 26th in Phase 1: North Circle Drive beginning near the intersection with West Circle Drive. Work will progress west to east towards East Circle Drive, beginning first with removals, then sanitary sewer and water main installation, followed by storm sewer construction and ending with the street construction. By mid-June work is expected to move into Phase 2: East Circle Drive and begin progressing south from North Circle Drive towards Inner Drive.

**Phasing and Schedule Pending:** After meeting with the contractor and reviewing the refined phasing and construction schedule, a more detailed phasing description, map, and dates will be provided with the next update.

While that tentative start date is still a month out, we would expect the contractor to mobilize equipment and materials by the week of April 26th and begin installing erosion control and traffic control at the same time.

This is also the time to remind everyone that anything within the public right-of-way (typically 30 feet from road centerline) could be in jeopardy of being damaged and/or removed. This includes landscaping, irrigation or pet containment systems, etc. Those systems are considered "private" facilities. Locating them and marking them in and near the right-of-way is the property owner's responsibility. It would be helpful for those of you who have irrigation or pet containment systems to contact me so that we are made aware of them. **Any damage to those systems because of failure to locate and mark them will be the property owner's responsibility.**

**Note: Most future project updates will NOT be mailed.**

#### To stay informed ....

**Receive Future Project Updates** by emailing your name, property address, and email address to Julie Brinkman at [jbrinkman@sehinc.com](mailto:jbrinkman@sehinc.com).

#### OR

**Receive Notices by Text Message** and links to updates posted on the project webpage by texting **MONTY2021** to the number **833.709.1208**.

(Continued on Back)

If you have any questions or concerns, either now or as the project progresses, feel free to contact me or City Engineer/Project Manager Chris Cavett. I look forward to meeting you on the project.

**Doug Maeder, Resident Project Representative**  
**320.552.0938**

Short Elliott Hendrickson Inc.  
11 Civic Center Plaza, Suite 200  
Mankato, MN 56001-7710



## Project Update

**2021 Street and Utility Improvement Project**  
**Montgomery, Minnesota**

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