

**WATER AND SEWER UTILITY FORM****CITY OF MONTGOMERY**

201 ASH AVE S.W.

MONTGOMERY, MN 56069

507.364.8888 (PHONE)

507.364.5371 (FAX)

GENERAL@CITYOFMONTGOMERYMN.COM

FOR OFFICE USE ONLY

Application Rec'd: _____

Banyon Updated: _____

Service Order Created: _____

PROPERTY OWNER INFORMATION :

PLEASE SELECT:	<input type="checkbox"/> OWNER OCCUPIED <input type="checkbox"/> FORECLOSURE	<input type="checkbox"/> RENTAL PROPERTY (COMPLETE RENTAL APPLICATION) <input type="checkbox"/> CONTRACT FOR DEED	<input type="checkbox"/> SNOW BIRD <input type="checkbox"/> MANAGED PROPERTY
PROPERTY OWNER'S NAME:			
PROPERTY ADDRESS			
PHONE:		EMAIL:	FAX:
CONTRACTOR/BILLING NAME (IF DIFFERENT FROM ABOVE)			
CONTRACTOR/BILLING ADDRESS (IF DIFFERENT FROM ABOVE)			
CONTRACTOR PHONE:		EMAIL:	FAX:
EMERGENCY CONTACT (NOT LIVING AT PROPERTY):			
ADDRESS:			
PHONE:		EMAIL:	FAX:

REASON FOR SERVICE REQUEST (A \$25.00 CHARGE MAY BE ASSESSED TO CONNECT AND DISCONNECT SERVICES):

<input type="checkbox"/> NEW OWNERSHIP/OCCUPANT OCCUPANCY DATE: _____ <input type="checkbox"/> NEW CONNECTION <input type="checkbox"/> RECONNECT SERVICES <input type="checkbox"/> NEW METER INSTALLATION <input type="checkbox"/> MAINTENANCE/REPAIR (\$50.00) DISCONNECT DATE: _____ RECONNECT DATE: _____	<input type="checkbox"/> FINAL READ DATE OF FINAL READ: _____ <input type="checkbox"/> DISCONNECT SERVICES <input type="checkbox"/> SNOW BIRD: (\$50.00) DEPARTURE DATE: _____ RETURN DATE: _____
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NEW OWNERSHIP INFORMATION (IF APPLICABLE):

PROPERTY OWNER'S NAME:		
PROPERTY ADDRESS		
PHONE:	EMAIL:	FAX:

DISCLAIMER:

THE CITY OF MONTGOMERY IS NOT RESPONSIBLE FOR THE WINTERIZATION OF THE PROPERTY STATED ABOVE. I UNDERSTAND THAT IF MY SERVICE LINE IS UNABLE TO BE SHUT-OFF AT THE CURB STOP, I WILL BE CHARGED THE BASE FEES ALONG WITH ANY AND ALL USAGE FEES. ALL ACCOUNTS THAT ARE MORE THAN 30 DAY PAST DUE AS OF OCTOBER 31 OF EACH YEAR, MAY, UPON AUTHORIZATION BY RESOLUTION OF THE CITY COUNCIL, BE CERTIFIED BY THE CLERK-TREASURER OF THE CITY OF MONTGOMERY TO THE COUNTY AUDITOR AND EXTENDED ON THE PROPERTY TAX ROLLS AGAINST SUCH PROPERTY IN THE SAME MANNER AS OTHER TAXES, AND COLLECTED BY THE COUNTY TREASURER AND PAID TO THE CITY ALONG WITH OTHER TAXES. UNPAID CHARGES SHALL NOT BE CERTIFIED TO THE COUNTY AUDITOR UNTIL NOTICE HAS BEEN GIVEN AND AN OPPORTUNITY FOR A HEARING HAS BEEN PROVIDED TO THE PROPERTY OWNER. ALL UTILITY BILLS ARE DUE TO THE CITY ON THE LAST DAY OF EACH MONTH UNLESS OTHERWISE NOTED ON THE UTILITY BILL. ACCOUNTS THAT ARE PAST DUE MAY BE SUBJECT TO DISCONNECTION. FOR SERVICE TO BE RECONNECTED A RECONNECTION FEE WILL BE REQUIRED.

PROPERTY OWNER SIGNATURE

DATE