



MONTGOMERY
a city where families thrive

City Offices

201 Ash Avenue SW
Montgomery, MN 56069
Phone: 507.364.8888
Fax: 507.364.5371

E-Mail: general@cityofmontgomerymn.com

PARK/SHELTER CONTRACT

NAME OF CONTACT/GROUP:		HOURS OF EVENT:	
DATE OF EVENT:		APPROXIMATE NUMBER ATTENDING:	
ADDRESS:			
CITY:		STATE:	ZIP:
PHONE NUMBER:		CELL PHONE NUMBER:	

THIS RESERVATION HAS BEEN PROVIDED BY THE CITY OF MONTGOMERY. THE PARKS DEPARTMENT DESIRES TO BE OF SERVICE TO ITS CITIZENRY IN HELPING THEM HAVE A GOOD TIME WHILE PARTICIPATING IN THESE ACTIVITIES. THIS FORM VERIFIES THAT YOU HAVE PROPERLY RESERVED THE BELOW MENTIONED FACILITY. IN TURN, YOU ARE EXPECTED IN KEEPING THESE AREAS NEAT AND CLEAN. YOUR SIGNATURE ATTESTS THAT YOU HAVE READ THESE PAPERS AND WILL ATTEMPT TO FOLLOW THEM TO THE BEST OF YOUR ABILITY.

SIGNATURE:	DATE:
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PLEASE SELECT THE AMENITIES YOU WOULD LIKE TO RESERVE:

NORTH SIDE PARK: <ul style="list-style-type: none"><input type="checkbox"/> NORTH SHELTER<input type="checkbox"/> SOUTH SHELTER<input type="checkbox"/> NORTH SOFTBALL FIELD*<input type="checkbox"/> SOUTH SOFTBALL FIELD*<input type="checkbox"/> TENNIS COURT <p><small>*MAY NEED SPECIAL PERMISSION FROM AREA CLUBS/ASSOCIATIONS</small></p>	MEMORIAL PARK: <ul style="list-style-type: none"><input type="checkbox"/> NORTH SHELTER<input type="checkbox"/> SOUTH SHELTER<input type="checkbox"/> BASEBALL FIELD*<input type="checkbox"/> BANDSTAND<input type="checkbox"/> HORSESHOE PITS*<input type="checkbox"/> VOLLEYBALL COURTS*
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DAMAGE/CLEAN UP DEPOSIT:

RESIDENT OF MONTGOMERY: \$25.00	NON-RESIDENT OF MONTGOMERY: \$50.00
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- PLEASE CARRY PERMIT TO ELIMINATE ANY DISCREPANCIES.
- SHELTER RESERVATION SIGNS SHOULD BE POSTED DURING ALLOTTED HOURS.
- RESERVATIONS ARE FORFEITED IF SHELTER IS NOT USED WITHIN ½ HOUR OF DESIGNATED TIME.

FORM CAN BE FAXED TO 507.364.5371 OR E-MAILED TO GENERAL@CITYOFMONTGOMERYMN.COM

OFFICE USE ONLY-When Check is Returned	
CITY OFFICE SIGNATURE:	DATE:
APPLICANT SIGNATURE FOR RETURN OF DEPOSIT:	DATE:

JUNE 18, 2018