WATER AND SEWER UTILITY FORM
CITY OF MONTGOMERY
201 ASH AVE S.W.
MONTGOMERY, MN 56069
507.364.8888 (PHONE)
507.364.5371 (FAX)
GENERAL@CITYOFMONTGOMERYMN.COM

FOR OFFICE USE ONLY
Application Rec'd: _____
Banyon Updated: _____
Service Order Created: _____

PLEASE SELECT:	☐**OWNER OCCUPIED** ☐**FORECLOSURE**	☐**RENTAL PROPERTY (COMPLETE RENTAL APPLICATION)** ☐**CONTRACT FOR DEED**	☐**SNOW BIRD** ☐**MANAGED PROPERTY**

RESIDENT'S NAME:		
PROPERTY ADDRESS:		
PHONE:	EMAIL:	FAX:
LANDLORD NAME (IF RENTAL PROPERTY):		
LANDLORD BILLING ADDRESS (IF RENTAL PROPERTY):		
LANDLORD PHONE:	EMAIL:	FAX:
EMERGENCY CONTACT(NOT LIVING AT PROPERTY):		
ADDRESS:		
PHONE:	EMAIL:	FAX:

REASON FOR SERVICE REQUEST (A $40.00 CHARGE MAY BE ASSESSED TO CONNECT AND DISCONNECT SERVICES):

☐NEW OWNERSHIP CLOSING DATE:_____ ☐NEW OCCUPANCY/ NEW TENANT OCCUPANCY DATE: _____ ☐SELLING PROPERTY (FINAL READ) CLOSING DATE:_____	☐RECONNECT SERVICES ☐DISCONNECT SERVICES ☐MAINTENANCE/REPAIR **($50.00)** DISCONNECT DATE:_____ RECONNECT DATE:_____ ☐SNOW BIRD: **($50.00)** DEPARTURE DATE:_____ RETURN DATE: _____

DISCLAIMER:

THE CITY OF MONTGOMERY IS NOT RESPONSIBLE FOR THE WINTERIZATION OF THE PROPERTY STATED ABOVE. I UNDERSTAND THAT IF MY SERVICE LINE IS UNABLE TO BE SHUT-OFF AT THE CURB STOP, I WILL BE CHARGED THE BASE FEES ALONG WITH ANY AND ALL USAGE FEES. ALL ACCOUNTS THAT ARE MORE THAN 30 DAY PAST DUE AS OF OCTOBER 31 OF EACH YEAR, MAY, UPON AUTHORIZATION BY RESOLUTION OF THE CITY COUNCIL, BE CERTIFIED BY THE CLERK-TREASURER OF THE CITY OF MONTGOMERY TO THE COUNTY AUDITOR AND EXTENDED ON THE PROPERTY TAX ROLLS AGAINST SUCH PROPERTY IN THE SAME MANNER AS OTHER TAXES, AND COLLECTED BY THE COUNTY TREASURER AND PAID TO THE CITY ALONG WITH OTHER TAXES. UNPAID CHARGES SHALL NOT BE CERTIFIED TO THE COUNTY AUDITOR UNTIL NOTICE HAS BEEN GIVEN AND AN OPPORTUNITY FOR A HEARING HAS BEEN PROVIDED TO THE PROPERTY OWNER. ALL UTILITY BILLS ARE DUE TO THE CITY ON THE LAST DAY OF EACH MONTH UNLESS OTHERWISE NOTED ON THE UTILITY BILL. ACCOUNTS THAT ARE PAST DUE MAY BE SUBJECT TO DISCONNECTION. FOR SERVICE TO BE RECONNECTED A RECONNECTION FEE WILL BE REQUIRED.

PROPERTY OWNER SIGNATURE	DATE